ROYAL ACADEMY OF MUSIC



COMMITTEE STRUCTURE 2024/25

Governing Body

The powers, duties and responsibilities of the Governing Body are laid down by the Supplemental Royal Charter and its Schedule of Bye-Laws. The Governing Body is also required, where appropriate, to conduct its business in line with the Statutes and Ordinances of the University of London of which the Academy is a member.

Finance & General Purposes Committee

Responsible for financial and general affairs of the Academy; making financial recommendations to Governing Body; oversight of financial aspects of operations to ensure short- and long-term viability. Financial regulations and procedures and accounting procedures; ensure terms of funding requirements are fulfilled. Advise Governing Body on financial strategies; annual estimates of income and expenditure: allocation of resources: audited accounts: student fees: management of investments and insurance

Audit Committee

Advise Governing Body on appointment and performance of external auditors; audit services; nature and scope of audits and fees; integrity of annual financial statements. Advise on appointment and performance of internal auditors audit services; fees; review of risk assessment and audit plan; consider findings of audit investigations and management responses; monitor mplementation of audit-based recommendations. Review internal controls and effectiveness of risk management, control and governance arrangements; oversight of compliance; economy efficiency and effectiveness; and safeguarding

Remuneration Committee

Recommend to Governing Body pav and emplovmentelated policies and procedures of senior staff; pay framework: terms of employment of nembers of Senior Management Team.

Nominations Committee

Responsible for Responsible for seeking and considering and advising considerina whether sources and nominations for purposes of prospective appointment donations, fundraising, /reappointment of and other funded Independent activities are ethically members of acceptable. Draft Governing Body: procedures for gift advise on balance cceptance for approval of membership and by Governing Body. skills requirements.

Gift Acceptance

Committee

Academic Board

Responsible for overview of strategic academic, artistic, administrative and policy initiatives, approving Regulations, receiving reports on annual examinations process and, through sub committees, overview of teaching and research activities, maintaining a broad oversight of quality assurance initiatives both at institutional and national level.

Philanthropy Honours & **Awards**

awards.

Responsible fo Committee overseeing the Nomination of fundraising candidates to campaign. **UoL Honorary** Dearees Committee and election of honorands for honorary

Board

Conferment of Academic **Titles Committee**

Consider proposals for internal promotion to Reader or Professor in accordance with **Uol Ordinances and Academy** procedures and receive advice from selection panels. Consider proposals for conferment of titles of Emeritus Professor/ Reader: Visiting Professor/ Reader: Teacher of Uol Consider recommendations to withdraw titles.

Diversity. Equity, Inclusion & Belonging Committee

Promote inclusive culture free from discrimination; equality of opportunity in respect of protected characteristics; recommend policy and procedures to meet legislative requirements; contribute to and monitor Equality Scheme Primary Objectives, plans and related work.

Artistic

Planning

Group

Plan

programme of

artistic events

monitor and

establish

orchestral and

vocal/

composition

aspects of

repertoire:

appointment

of artists and

monitor

appropriate

balance of

education

Investment Committee

Management of investments; fund managers and oversight of Academymanaged cash deposits. Recommend investment strategy to Finance & General **Purposes** Committee for approval by Governing

Body

Bursaries and Scholarship

Committee Assess applications for bursaries and scholarships and allocate funds. Report annually to Finance & General Purposes Committee

Safeguarding & Support

Committee Oversee the wellbeing of students and staf as part of the Academy's safeguarding framework, to work in parallel with the tutor system and Student Support Services.

ESG Committee

Support Governing Body in ensuring compliance with relevant ESG matters and any compliance requirements Lead on environmenta sustainability and promote good practice that drives long-lasting change.

Health & Safety

Committee Promote health, safety and welfare which complies with statutory requirements contribute to development of policies procedures and monitor performance

Standing Committee of Academic Board

Manage dissemination of good practice in learning and teaching; approve modifications to programmes of study: consider proposals for changes to Regulations; monitor completion of actions arising from Periodic programme and QAA Institutional Reviews: scrutinise Annual Monitoring Reports, draft **Examination and Quality** Assurance Procedures: appointment of External Examiners and Specialist External Assessors: consider all aspects of student liaison and provision of information to ensure adequate infrastructure and necessary support is provided

Research

Committee Determine institutional research strategies; facilitate and encourage inter-faculty research collaboration; ensure educational assets are fully exploited in promoting research-led academic environment. Manage submission to the Research Excellence Framework; oversee appeals process, bids for funds and dissemination of research outputs by Academy staff and students; review proposals for new research initiatives and events.

Museum & Library

Committee Review general affairs management of operations, collections care and documentation programmes of museum and library and make recommendations to Academic Board. Review strategic plans, policies and guidelines for collections and ensure compliance with regulatory standards; review commercial and marketing plans including merchandising operations and commercial partnerships; review roles of museum and library in delivery of programmes of study

Admissions

Board Approve nominations for entry into programmes following auditions. Disburse scholarships

Examination Boards Ratify marks of student

assessments, consider academic profiles of continuing students to determine suitability to progress to next year of programme: recommend courses of action in cases where academic profile, conduct and performance may constitute grounds for invoking disciplinary procedures/termination of studies; award degrees to students who have successfully attained required number of credits: receive oral reports from External Examiners: receive reports from Academic Malpractice and Academic Appeals Committees, and requests for extensions and deferrals; report annually to Academic Board.

Knowledge Exchange Committee

Forum for determining institutiona knowledge exchange (KE) strategies including advising senior management on strategic planning issues, advise Programme Boards on student-related opportunities, oversee institution wide training. consider proposals from staff and allocate resources participation in KEF

Access and **Participation** Committee

Monitor implementation of Access and Participation Plan analyse and evaluate data to ensure continuous improvement nonitor impact of evaluation on refinement of targets and measures; plan staff training related to access and participation

Oversee smooth running of practical activities at Academy venues or using Academy equipment/resources and oversee logistical arrangements of events to maximise integration across operations.

Undergraduate

Programmes Board Responsible for monitoring curriculum content and operation of programmes, consider and develop proposals for modifications to programmes of study; consider external examiner reports and factor recommendations into annual monitoring process; develop plans for periodic review of programmes; nominate and recommend re-nomination of external examiners; consider results from internal student feedback exercise and National Student Survey and determine any necessary action.

Postgraduate Programmes Board

Responsible for monitoring curriculum content and operation of programmes; consider and develop proposals for programmes modifications: monitor PG student engagement with Research and Museum and Collections events; consider and nominate appointment of supervisors to research students; recommend examiners for MPhil/PhD students in accordance with Ordinances of UoL: review status of MPhil/PhD students. Consider external examiner reports and factor recommendations into annual monitoring process: develop plans for periodic review of programmes; nominate and recommend renomination of external examiners; consider results from internal student feedback exercise and determine any necessary action.

Student-Staff Liaison Committee

Forum for students to raise issues affecting their experience at the Academy which falls outside academic programmes of study; review issues pertaining to student welfare; recommend plans and policies in respect of non-academic student experience.

Research Ethics Committee

Scrutinise research. programme and artistic proposals that need independent ethical scrutiny before decision by the relevant committees or managers.

Technology Infrastructure Committee

Scrutinise work of Technology Department and provision and delivery of technology services: develop and revise Technology Strategy; advise committees on relevant technology issues.

E-learning Committee

Implement Educational Strategy by monitoring use of digital learning, recording and other facilities; promote use of digital platforms to facilities learning and communication; identify and address staff and student training needs: report annually to Academic

Academic Appeals Committee

Consider appeals against suspension or withdrawal of studentship on arounds of unsatisfactory academic progress, decisions of Examinations Boards, Academic Malpractice, and Deferral Process and Professional Responsibility penalties.

Academic Malpractice Committee

Consider assessed work and associated documents referred by Heads of Programmes in accordance with procedures; and recommendation of penalties where academic malpractice is confirmed.

Events Operations Group

The Principal is responsible for the organisation, direction and management of the Academy in terms of the day-to-day running of the Academy and the leadership of its staff.

The Senior Management Team is the Principal's advisory group, comprising the Principal as Chair, Deputy Principal, Director of Finance, Registrar & Director of Student Operations, Dean of Students, and Deputy Principal Advancement.

Student participation usually via RAMSU